



**Webster
Christian
School**

Grades Pre-K through 12

A Ministry of Webster Bible Church

WCS APPLICATION PROCESS

1. **New Student Enrollment** – Submit an application for each child and include a non-refundable \$50 application fee. The kindergarten application cost is \$115 for processing and screening. WCS will notify the student's current school for all academic records and the files will be reviewed by staff members. For students entering **pre-kindergarten**, see information on the back of this page.
2. **Current Re-Enrollment** - Submit an application with the re-enrollment fee (*see Tuition/Payment Schedule*) during the month of February. Re-enrollments received March 31st and after will be evaluated on the same basis as new applicants (contact the office with questions).
3. **Testing** – A testing fee of \$65 may be required for grades 1-12 if sufficient records are unavailable.
4. **Appointment** – New students are encouraged to "shadow" for a day in class with his or her peers. Call the office to make an appointment. The school administrator will conduct an interview with your child at the end of the day.
5. **Admittance** – A non-refundable enrollment fee is required within two weeks after acceptance and there is a non-refundable minimum enrollment fee totaling three monthly payments for any withdrawal after enrollment has been guaranteed.
6. **Immunizations** – Requirements for pre-k and kindergarten students- **Form in by Mid-August no later than first day of school**
 - 3 doses of Diphtheria Toxoid Containing Vaccine (such as DTaP)
 - 3 OPV or IPV of Polio Vaccine
 - 1 dose of vaccine for Measles, Mumps, Rubella (MMR) *for pre-kindergarten only*
 - 2 doses of Measles vaccine containing 1 dose each of Mumps and Rubella (preferably as MMR)
 - 3 doses of Hepatitis B
 - 1 dose administered on or after 15 months of age Haemophilus Influenzae - Type b (Hib) *for pre-kindergarten only*
 - 1 dose of Varicella
 - Tdap – born on or after 1/1/94 and enrolling in 6th grade – 1 dose.
7. **Forms** – These forms must be completed after admittance:
 - Certificate of Immunization – Signed by your family physician
 - Physical Examination – Required for students entering pre-kindergarten, kindergarten and grades 2, 4, 7, 10, new admissions, and for anyone playing sports. Form cannot be more than twelve months old
 - Textbook Loan Program – To obtain books through the public school system (without this signed form, additional costs may be required from the parent)
 - Potassium Iodide (KI) Refusal/Opt-Out
 - Emergency Form
 - Birth Certificate copy – Required by NY State Law
8. **Transportation** –WCS does not handle transportation issues. Your local school district provides busing to the school and most districts require notification be received no later than April 1. Some transportation forms are available from the school office.
9. **Payments** – Tuition payments are payable from July through April (ten months). There is a \$20 late fee assessed for unpaid balances after the 15th of each month. A \$40 fee is assessed for checks returned for insufficient funds. *See the Tuition/Payment Schedule for further details.*

PRE-KINDERGARTEN INFORMATION

PROGRAM:

The pre-kindergarten is a readiness program that will prepare children for kindergarten the following year. It nurtures the physical, intellectual, social and spiritual growth of students.

AGE:

All children must be at least four years old by December 1st. We strongly recommended children be at least four years of age by September 1st. Children five years old, but not quite ready for a kindergarten program, are also welcome. Children must be fully toilet trained and able to care for toilet needs on their own.

DAYS:

The pre-kindergarten schedule is from 8:30 to 11:30 am. Parents may choose –

- 3 days – Monday, Wednesday, and Friday
- 2 days – Monday and Wednesday

The two and three day programs will cover the same basic material. [Younger four year olds may be more comfortable with two days, while older four year olds and five year olds may be able to handle three days a week.] It's important that you specify the days you wish on your application. If there are specific needs, we will try to accommodate you. Please contact the school office. Availability of days is subject to change based on class enrollment and size, so please wait for confirmation.

TRANSPORTATION:

Parents must provide transportation for those children who are not five years old by December 1st. For students that will be five years old by December 1st, transportation arrangements can be made through your local school district. The deadline for submitting transportation applications at your school district is April 1st.

IMMUNIZATION AND PHYSICAL EXAMINATION:

See Immunizations listed on front of this page.

ENROLLMENT:

Receipt of your application along with the \$50 payment is required to start the acceptance process. See more information listed on front of this page. **Final acceptance will be determined after receipt of the completed immunization form.**

Notice of Nondiscriminatory Policy as to Students

The Webster Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of our educational policies, admissions policies, financial aid, and athletic and other school-administered programs.